

# Contract for Exhibit Space • October 10, 2018 • 2:00 p.m. - 7:00 p.m.



The undersigned hereby contract for exhibit space at the Bristol County Biz & Brew event at White's of Westport in Westport, MA on October 10, 2018, subject to the terms, conditions, rules and regulations set forth on both the face and the reverse side hereof and in additional materials provided in the Exhibitor's Kit.

### Booth Sizes and Pricing:

The Business Expo offers two (2) booth sizes/prices.  
Please see the floor plan for locations of the following numbered booths:

- 8' deep x 8' wide booths are \$495.
  - 8' deep x 8' wide CORNER booths are \$595.
- Booth numbers are 1, 10, 11, 20, 21, 30, 31 & 40

**ion:** Non-Members may exhibit for an additional \$100. The \$100 will be credited toward a Bristol County Chamber of Commerce Membership should you join in 2018.

### Please indicate your booth space choices:

1st Choice #(s) \_\_\_\_\_ @ \$ \_\_\_\_\_ • 2nd Choice #(s) \_\_\_\_\_ @ \$ \_\_\_\_\_ • 3rd Choice \_\_\_\_\_ @ \$ \_\_\_\_\_

Electricity Required \_\_\_\_\_ YES \_\_\_\_\_ NO

This contract is submitted in accordance with the conditions, rule and regulations on the back of this form and in the Exhibitor's Kit. A deposit equal to 50% of the exhibit space costs in U.S. funds must accompany this contract. The remaining balance is due by Friday September 28, 2018. A 100% payment is required with contracts submitted after September 28, 2018. No money will be refunded for cancellations or withdrawals after Friday, September 28, 2018.

Company Name: \_\_\_\_\_  
(Written *exactly* as it will appear on your booth sign)

Contact Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Person in charge of exhibit: \_\_\_\_\_ Title: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

Product or Service: \_\_\_\_\_ Date: \_\_\_\_\_

Please provide a mailing address if different from the company address listed above: \_\_\_\_\_

Please list giveaway items, if any: \_\_\_\_\_

(It is the intention of the Show Management to include the above information in the Bristol County Business Expo marketing campaign in order to attract more attendees as well as give the exhibitors more advertising exposure. Giveaway winners will be announced during the expo.)

Are you interested in doing a raffle? Yes \_\_\_\_\_ NO \_\_\_\_\_

Please make checks payable to: **Bristol County Chamber of Commerce 200 Pocasset Street, Fall River, MA 02721**

VISA

M/C

DISCOVER

AMEX Card

Number: \_\_\_\_\_ Exp. Date: \_\_\_\_\_ V Code: \_\_\_\_\_

C/C Billing Address: \_\_\_\_\_

Name on Credit Card (exactly as it appears on the card): \_\_\_\_\_

Cardholder's Signature: \_\_\_\_\_



# CONDITIONS, RULES AND REGULATIONS COVERING BRISTOL COUNTY BIZ & BREW

The Bristol County Chamber of Commerce, Inc. hereto referred to as ("Chamber") assumes no responsibility whatsoever for any property placed in the exhibition hall and on surrounding property. Exhibitor, unless otherwise prohibited by law, hereby releases said Chamber, its agents, servants and employees, and discharge, them from any and all liability from any loss, injury or damages to person or property that may be sustained while at or as a result of said Bristol County Biz & Brew.

## General Terms:

1. The space in which Exhibitor shall display and exhibit his/her products shall be as shown on the lower portion of the Contract for Exhibit Space and as shown on the official floor plan for said Biz & Brew, or such other space of equal size as the Chamber may hereinafter designate.
2. The actual occupation of the space is of the essence. In the event the Exhibitor shall not occupy said space within 60 minutes of event opening then and in such incident the Chamber is expressly authorized to occupy or cause said space to be occupied in such manner as it may deem to be in the best interest of said Business Expo without rebate or allowance whatsoever therefore to Exhibitor and without in any way releasing the Exhibitor from any liability herein under, and the Exhibitor expressly agrees to pay the Chamber in full the sum hereinabove set forth.
3. Exhibitor shall not, without prior written consent of the Chamber, assign or sublet such space or any part thereof, or remove its display before the official closing of said Business Expo. Exhibits must be ready 30 minutes before the opening of the event.
4. The conditions, rules and regulations hereof are made a part hereof and the Exhibitor agrees to be bound by each and every one of them, and the Chamber shall have the power in the matter of interpretation, amendment and enforcement of all said conditions, rules and regulations.
5. The Chamber shall refund monies paid if for any reason the Bristol County Biz & Brew event does not take place. The Chamber shall bear no other liability in connection with the arrangement.

**Installation of Exhibits:** All exhibits must be completed and in place by 1:30 p.m. before the event opens. Exhibitor agrees to comply with the move-in/move-out schedule provided by the Chamber. Exhibitors may set up Wednesday, October 10, 2018 from 12:00 p.m. to 1:30 p.m.

**Arrangement of Exhibits:** Management may require exhibits to be arranged in such a manner as not to block the view of other exhibits or to otherwise interfere with other exhibits in particular exhibits in close proximity to the exhibit of the Exhibitor. Peninsula, island and center aisle exhibits.

**Care of Exhibits:** Exhibitors must cooperate by not throwing refuse on the floor or any other material which will endanger public safety or inconvenience other exhibitors during the show hours. Exhibits must be kept clean by Exhibitor and ready one half hour before the event opens.

**Decorations, Signs, Plants, etc.:** All decorations must be fireproof material, or be made fireproof by treatment with fireproofing liquid. Exhibits, including signs, shall not exceed a height of 8 feet from the floor on the back of the exhibit and 3.5 feet from the floor on the sides of the exhibit unless the Exhibitor has received written consent from the Chamber at least thirty days prior to the show opening. No flashing signs allowed.

**Utility Service:** Exhibitor will be provided with one 110 volt outlet within 50 feet. Additional service may be available by contacting the Chamber before September 28, 2018. Extension cords, adaptors and multiple outlet receptacles must be provided by the Exhibitor.

***Removal of Goods: No exhibit, or portion thereof, may be removed during the show without the prior written consent of the Chamber. Following the close of the event at 7:00 p.m. on October 10th, 2018 all exhibits will be dismantled and removed from the premises.***

**Arrangement of Exhibits:** Event management may require exhibits to be arranged in such a manner as not to block the view of other exhibits or to otherwise interfere with other exhibits in particular exhibits in close proximity to the exhibit of the Exhibitor. Peninsula, island and center aisle exhibits must limit backdrop and all other walls to a height of 5 feet and must set back a minimum of 3 feet from the outside perimeter of the exhibit space. Arrangements are further subject to the rules, regulations and other requirements set forth in the Exhibitor's Kit to be provided prior to the event. Any departure from the provisions hereof must be by prior written consent from the Chamber. Nothing herein shall create any liability from Chamber to Exhibitor as a result of the Chamber's decisions affecting the arrangement of the Exhibitor's space or any other space at the event.

**Character of Exhibits:** The Chamber may license space for any exhibit of interest to the industry or of educational value. All exhibits must be designed, constructed and operated in good taste and in accordance with the best interest of the event, which the Chamber in their sole discretion shall have the right to decide. All sales, publicity and promotion activities conducted by the Exhibitor must be confined to this space. Carnival tactics and the use of public address systems shall be forbidden. Distribution by Exhibitor of any printed matter, souvenirs, or other articles shall be restricted to the space occupied by his/her exhibit. The Chamber will prohibit the installation and operation of any exhibits not meeting its approval; and in its sole discretion may prohibit the conduct of any activity whatsoever which it deems deleterious and not to the best interest of the event.

**Exhibitor Credentials:** Employee's passes or badges will be issued by the Chamber on or before time of moving in, but only after full payment shall have been made for space. The Chamber may refuse in their sole discretion to issue passes or badges to any person whose presence the Chamber deems not to be in the best interest of the event.

**Insurance, Liability and Indemnity:** Liability insurance of no less than \$50,000 property damage and \$1,000,000 personal injury, naming the Bristol County Chamber of Commerce as additional insured, in companies authorized to do business in Massachusetts must be obtained by the Exhibitor at its own cost and expense. Exhibitor shall provide the Chamber with evidence of insurance before entering the exhibition premises. The Chamber assumes no risk, and by the signing of this agreement, the Exhibitor, except as otherwise prohibited by law, expressly releases the Chamber, their agents, servants, officers, board of directors and employees, of and from any and all liability for damage, injury or loss to any person or goods which may arise from the participation in the exhibition or occupancy of Exhibitors space or entry into the exhibition, and agrees to hold and save the Chamber, their agents, servants, officers, board of directors and employees harmless of any loss or damage by reason thereof. Exhibitor further agrees to indemnify and hold harmless the Chamber, their agents, servants, officers, board of directors and employees against any claims and charges including those caused by Exhibitors acts and omissions, and to defend, at Exhibitors expense any and all such claims and charges.

**Amendments:** These rules, regulations and conditions have been drawn for the purpose and intention of providing a well-balanced, well regulated, and successful event, in an effort to provide the greatest good to the greatest number. The Chamber shall have full power to so interpret the rules and regulations or make such rulings as may appear to be for the best interest of the entire event and any and all amendments of the foregoing rules, regulations and conditions shall bind the Exhibitor. This arrangement will be interpreted and is intended to be consistent with Massachusetts law. Any provision violating such law is void and other provisions shall remain in full force and effect.